

**Thank you for your interest in Conservatory Lab Charter School!**

Please read the information and advice below for submitting an application to our admissions lottery.

**Who can apply?**

- Conservatory Lab Charter School is accepting applications for **Grades PreK through 8**. Conservatory Lab does not discriminate on the basis of race, color, creed, sex, national origin, ethnicity, religion, gender identity, sexual orientation, mental or physical disability, age, ancestry, special needs, English language proficiency or foreign language proficiency, athletic ability or prior academic achievement.

**How do I apply?**

- Fill out this application carefully and in its entirety and submit it in person or mail to:

**Conservatory Lab Charter School – Admissions  
2120 Dorchester Avenue  
Dorchester, MA 02124**

- Applications transmitted via email and/or fax and will not be accepted.
- Applications that are incomplete will **not** be accepted.
- Applications must be received by Noon on Tuesday, March 1<sup>st</sup> 2016.

**How and when will I know if my child was accepted?**

- The Admission Lottery will be held on Friday, March 11, 2016 at Conservatory Lab Charter School. Although applicants are welcome to attend the lottery, attendance is not a requirement for admission. If you do not wish to have your child's name read or released in public lottery results, please email an "Opt-out" request to [admissions@conservatorylab.org](mailto:admissions@conservatorylab.org) or mail it to "Admissions" at Conservatory Lab Charter School, 2120 Dorchester Avenue, Dorchester, MA 02124.
- Notification of lottery results will be sent to all applicants on Thursday, March 13, 2016.

**TIPS for applying**

- Fill out all information. Print neatly and clearly.
- Verify that the child's date of birth and grade is 100% correct.
- Apply for the grade your child will be entering in September 2016.
- Include working phone numbers only - please give us more than one working phone number.
- Ensure the address is accurate. Include apartment numbers and 5-digit zip codes.
- Inform us *immediately* if your address, phone number(s) or e-mail address change.
- Complete a separate application for each child applying to the school.
- Ensure that we have received your application. If you do not receive a confirmation of receipt of your application, call (617) 254-8904 to verify that your information is on record for our lottery.

**What do I do if I have questions?**

- If you have any questions or if your contact information changes, please contact us by emailing [admissions@conservatorylab.org](mailto:admissions@conservatorylab.org) or calling (617) 254-8904. You can also check our website for information at [www.conservatorylab.org](http://www.conservatorylab.org).

### STUDENT INFORMATION

First Name	Middle Name	Last Name
<b>Grade Applying to (2016 - 2017)</b> <input type="checkbox"/> K1 <input type="checkbox"/> K2 <input type="checkbox"/> 01 <input type="checkbox"/> 02 <input type="checkbox"/> 03 <input type="checkbox"/> 04 <input type="checkbox"/> 05 <input type="checkbox"/> 06 <input type="checkbox"/> 07 <input type="checkbox"/> 08		
Date of Birth	Gender	Race/Ethnicity
City of Birth	Current Mailing Address	City/State/Zip
Current School Name		

### PARENT/GUARDIAN #1 INFORMATION

First Name	Last Name		
Relationship to student (circle): Mother   Step-mother   Father   Step-father   Grandmother   Grandfather   Aunt   Uncle   Other _____			
Home phone	Cell Phone	Work Phone	Email Address
Language preference (circle): English   Spanish   Portuguese   Haitian Creole   Mandarin   Other _____			
Lives with child (circle): Yes   No			

First Name	Last Name		
Relationship to student (circle): Mother   Step-mother   Father   Step-father   Grandmother   Grandfather   Aunt   Uncle   Other _____			
Home phone	Cell Phone	Work Phone	Email Address
Language preference (circle): English   Spanish   Portuguese   Haitian Creole   Mandarin   Other _____			
Lives with child (circle): Yes   No			

### SIBLING INFORMATION

1) Does your child have a brother or sister who **currently attends** Conservatory Lab?    Yes    No

First Name	Last Name
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2) Does your child have a brother or sister who is **also applying** to Conservatory Lab? \*    Yes    No  
 \*\*\*Each student applying to the school must fill out a separate application.

First Name	Last Name
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3) What grade is your other child applying for? \_\_\_\_\_

**Checklist**

I have included:

- 2 proofs of residence (a recent statement with your name and current address)
  - Examples: utility bill, deed, mortgage, current lease, W2, payroll form, credit card statement
- If applying to K1\*, a copy of your child's birth certificate.  
 \*Your child must be **4 years old** as of **September 1<sup>st</sup>, 2016** to enter **K1**.

I have completed **all sections** neatly and clearly.

**PARENT/GUARDIAN #2 INFORMATION**

I, the undersigned, certify that the above information is correct and complete. Furthermore, I understand that only applications that are complete and received by the deadline of Tuesday, March 1<sup>st</sup>, 2016, will be entered into Conservatory Lab's 2016-2017 Admission Lottery. I consent to my child's name and my name being publicly read or released in public lottery results.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

**INCOMPLETE APPLICATIONS WILL NOT BE INCLUDED IN LOTTERY.**

**Please Return Completed Application to:**  
Conservatory Lab Charter School – Admissions  
2120 Dorchester Avenue  
Dorchester, MA 02124

**Brighton Campus** Grades K1 - 1  
320 Washington st, Brighton, MA 02135

**Dorchester Campus** Grades 2 - 8  
2120 Dorchester Ave, Dorchester, MA 02124

For administrative use ONLY:

Lottery # \_\_\_\_\_

Accepted       Declined

Wait List # \_\_\_\_\_

Accepted       Declined

Application #: \_\_\_\_\_

Received by: \_\_\_\_\_

Recorded by: \_\_\_\_\_