

Thank you for your interest in Conservatory Lab Charter School!

Please read the information and advice below for submitting an application to our admissions lottery.

Who can apply?

- Conservatory Lab Charter School is accepting applications for **Grades PreK through 8**. Conservatory Lab does not discriminate on the basis of race, color, creed, sex, national origin, ethnicity, religion, gender identity, sexual orientation, mental or physical disability, age, ancestry, special needs, English language proficiency or foreign language proficiency, athletic ability or prior academic achievement.

How do I apply?

- Fill out this application carefully and in its entirety and submit it in person or mail to:

**Conservatory Lab Charter School – Admissions
2120 Dorchester Avenue
Dorchester, MA 02124**

- Applications transmitted via email and/or fax and will not be accepted.
- Applications that are incomplete will not be accepted.
- Applications must be received by Noon on Friday, February 27, 2015.

How and when will I know if my child was accepted?

- The Admission Lottery will be held on Wednesday, March 11, 2015 at Conservatory Lab Charter School. Although applicants are welcome to attend the lottery, attendance is not a requirement for admission. If you do not wish to have your child's name read or released in public lottery results, please email an "Opt-out" request to admissions@conservatorylab.org or mail it to "Admissions" at Conservatory Lab Charter School, 2120 Dorchester Avenue, Dorchester, MA 02124.
- Notification of lottery results will be sent to all applicants on Thursday, March 12, 2015.

TIPS for applying

- Fill out all information. Print neatly and clearly.
- Verify that the child's date of birth and grade is 100% correct.
- Apply for the grade your child will be entering in September 2015.
- Include working phone numbers only - please give us more than one working phone number.
- Ensure the address is accurate. Include apartment numbers and 5-digit zip codes.
- Inform us *immediately* if your address, phone number(s) or e-mail address change.
- Complete a separate application for each child applying to the school.
- Ensure that we have received your application. If you do not receive a confirmation of receipt of your application, call (617) 254-8904 to verify that your information is on record for our lottery.

What do I do if I have questions?

- If you have any questions or if your contact information changes, please contact us by emailing admissions@conservatorylab.org or calling (617) 254-8904. You can also check our website for information at www.conservatorylab.org.

To learn more about enrolling in other Massachusetts public charter schools, please visit the Massachusetts Department of Elementary and Secondary Education website. Families can find information about all Massachusetts charter schools at: <http://profiles.doe.mass.edu/search/search.aspx?leftNavId=11238>

To learn more about enrolling in other public schools in Boston, please visit the Boston Public School registration page at: <http://www.bostonpublicschools.org/domain/29>

STUDENT INFORMATION

_____	_____	_____
First Name	Middle Name	Last Name
_____	_____	_____
Date of Birth	Gender	Race/Ethnicity
_____	_____	_____
City of Birth	Current School Name	
_____	_____	_____
Mailing Address	City/State/Zip	

PARENT/GUARDIAN #1 INFORMATION

_____	_____
First Name	Last Name
Relationship to student (circle): Mother Step-mother Father Step-father Grandmother Grandfather Aunt Uncle Other _____	
_____	_____
Home phone	Cell Phone
_____	_____
Work Phone	Email Address
Language preference (circle): English Spanish Portuguese Haitian Creole Mandarin Other _____	
Lives with child (circle): Yes No	

PARENT/GUARDIAN #2 INFORMATION

_____	_____
First Name	Last Name
Relationship to student (circle): Mother Step-mother Father Step-father Grandmother Grandfather Aunt Uncle Other _____	
_____	_____
Home phone	Cell Phone
_____	_____
Work Phone	Email Address
Language preference (circle): English Spanish Portuguese Haitian Creole Mandarin Other _____	
Lives with child (circle): Yes No	

SIBLING INFORMATION

1) Does your child have a brother or sister who currently attends Conservatory Lab? Yes No

First Name Last Name

2) Does your child have a brother or sister who is also applying to Conservatory Lab? * Yes No

*Each student applying to the school must fill out a separate application.

First Name Last Name

3) What grade is your other child applying for? _____

Checklist

- I have included:**
 - 2 proofs of residence (a recent statement with your name and current address)
 - Examples: utility bill, deed, mortgage, current lease, W2, payroll form, credit card statement
 - If applying to K1*, a copy of your child's birth certificate.
*Your child must be **4 years old** as of **September 1st, 2015** to enter **K1**.
- I have completed all sections neatly and clearly.**

I, the undersigned, certify that the above information is correct and complete. Furthermore, I understand that only applications that are complete and received by the deadline of Friday, February 27, 2015 will be entered into Conservatory Lab's 2015-2016 Admission Lottery. I consent to my child's name and my name being publicly read or released in public lottery results.

Parent/Guardian Signature

Date

Please Return Completed Application to:
Conservatory Lab Charter School – Admissions
2120 Dorchester Avenue
Dorchester, MA 02124

For administrative use ONLY:

Lottery # _____
 Accepted Declined

Wait List # _____
 Accepted Declined

Application #: _____

Received by: _____

Recorded by: _____